



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE BILASPUR
Name of the head of the Institution		Prof. (Dr.) R.P Yadav
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		05952927255
Mobile no.		9412486594
Registered Email		gdcbilaspur2011@gmail.com
Alternate Email		rpyadav93pphysics@gmail.com
Address		Village Kuankhera, Bilaspur
City/Town		Rampur
State/UT		Uttar pradesh
Pincode		244921
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mrs. Neelima Singh
Phone no/Alternate Phone no.	08218683169
Mobile no.	9536242467
Registered Email	gdcbilaspur2011@gmail.com
Alternate Email	neelimanarula@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.governmentdegreecollegebilaspurrampurup.com/img/AQAR_College_2015-16.PDF
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://www.governmentdegreecollegebilaspurrampurup.com/img/Academic%20Calendar%202016-17.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.52	2011	08-Jan-2011	07-Jan-2016

6. Date of Establishment of IQAC

07-May-2011

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting of IQAC is arranged	23-Jul-2016 1	9
Meeting of IQAC is arranged	16-Nov-2016 1	10
Alumani Meet is arranged	04-Nov-2016 1	24
Parents Teacher Meet is arranged	20-Nov-2016 1	21
Megha Plantation Programme	30-Aug-2016 10	32
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2016 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Academic Calendar prepared to ensure effective implementation of the curriculum. 2.Parent Teacher Meeting to strengthen students' academic progression. 3.Making arrangement for sending important notifications through SMS to all the stakeholders of the college regularly. 4.CCTV has been installed in the college to arrange for better security of the students. 5.Construction of Car Garage and Girls and Boys toilet separate.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To encourage students to participate in N.S.S., Rovers & Rangers, Enviromental club, Sports & other social / cultural Activities of the college	Students from different departments actively participated in NSS, Rovers & Rangers, Sports & other social/ cultural activities of the college.
Paper Presentation by Faculty members in seminars & Publish their works in reputed journals.	Eight faculty members presented their research papers in State / National/ International seminars and published their papers in reputed journals.
Encourage faculty members to pursue their Ph.D Work.	Two faculty members pursuing Ph.d and completed their course work.
Innovative processes adopted in Teaching & learning	Use of ICT (laptops & Projectors) to make the process of teaching learning more learner-centric.
Transparency in the Admission Process for the session : 2016-2017	Admissions of the students were done completely on the basis of merit.
Construction of Car Garaze and Girls and Boys toilet separate	We built 3 car garaze in our college and One attached toilet in Principal Room and two separate toilets for girls & boys were also constructed.
Submission of the data of All India Survey of Higher Education (AISHE)	Data of AISHE 201617 successfully uploaded certificate received.
Curriculum Enrichment	Various value added programmes were organised to ensure holistic development of the students.
Academic calendar & Teaching plan for the session July 2016 - June 2017.	The college plan & organise the teaching, learning & evaluation schedules on the basis of the Academic Calendar
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission	08-Mar-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Information System for the management of the college is used: 1. Notices are sent through SMS to the students from time to time about different activity of the college for regular attendance of classes etc. 2. Data are stored in the college computer. 3. Sound systems are installed at different faculties of the college .In order to appraise the students of college activities. 4. The college faculties have what's app group through which information notices, schedule of meetings, and organization of important days. 5. Photograph of different activities held in the college are shared among students. 6. Different financial non financial official works and transaction are managed through computer and internet. 7. The salaries of the college staff are generated online the salary transferred to their respective bank accounts. 8. Admission processes are done online in which the students have to register in the university portal. Print out of the above registration submitted in the college. For some courses university provides the merit list admission are done accordingly. The course in which the merit list is prepared by the college the university is apprised of the admission. Final admission is done when the university approves it. 9. Similarly for scholarship forms are done online the students submit their online application print out in the college. The college verifies the document forwards the said application to the concerned Govt. Dept. 10. Similarly Examination forms are registered by the students online and their print outs submitted in the college. The university in the due course makes necessary arrangements for the examination. Information about different anomalies in the students university documents are managed solved through the use of information technology with the university.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session, College prepares its proposed Academic calendar. The proposed Academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of dept. activity, curricular, extension related and co-curricular activities. 2. While revision and upgradation of the syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. 3. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. 4. College administration provides a well constructed weekly time table for each year for both UG and PG classes. 5. Departmental Heads prepare the routine which is approved by the Principal duly. 6. Teachers prepare their lectures according to the syllabus allotted and classes available. 7. Classes are held according to the schedule under the supervision of college administration. 8. Many departments have their Departmental libraries too for the benefit of the students. 9. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio visual support, You tube assisted learning are all available to make the delivery of the curriculum enabling and interesting for the students. Inter-personal skills are enhanced through Value Education. 10. Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	01/07/2016	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	01/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	01/07/2016	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>1.Feedback on the teaching-learning process is received from student based on a structured questionnaire framed and approved by the IQAC of this college. The received feedback is then analyzed by the IQAC and it is also forwarded to the Head of the institution with necessary suggestions based on this feedback.</p> <p>2.Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. 3.College receive feedback from Alumani in Alumani meet organize in college. 4.College receive feedback from parents through parent teacher meetings and discuss different issues related to the overall development of their ward. The Feed back taken by students of all batches is given to each teacher by the Principal after being collected, statistically analyzed and tabulated, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. A self-appraisal is prepared by each teacher. The Principal intervenes and addresses possible areas of improvement. He also evaluates these with each teacher,motivating her/him to look at specific areas where growth is needed. Efforts are made to motivate parents to fill feedback forms in the College. Evaluation of all college programmes with the respective stake-holders is conducted. An annual feedback - 'Looking Back To Look Forward' is done with the teachers. Similarly a feedback is done with the out-going Student Council before they leave college.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Political	60	56	56

	Science			
MA	Sanskrit	60	10	7
MA	Geography	60	40	34
BCom	Group A,B,C,D,E,H	240	161	143
BSc	Chemistry, Physics, Math, Zoology, Botany	240	117	116
BA	Hindi,English,S ociology, Polit icalScience,Eco nomics, Geograp hy,Sanskrit,His tory,Physical Education	720	635	521
MA	Hindi	60	20	18
MA	Sociology	60	144	60
MA	Economics	60	32	26
MA	English	60	65	59
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2044	979	12	11	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	3	3	0	0

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: 1.To increase the teacher-student contact hours 2.To identify and address the problems faced by slow learners and first generation learners 3.To encourage advanced learners 4.To decrease the student drop-out rates 5.To prepare students for the competitive world In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the IQAC. Departments maintain the attendance records to reviewing the performance of the students. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related

issues. Teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then the teachers provide solutions in written form to the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3023	12	252

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	12	10	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Assistant Professor	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nil	2016-17	20/04/2017	09/06/2017
BCom	Nil	2016-17	22/03/2017	03/06/2017
BSc	Nil	2016-17	12/04/2017	09/06/2017
MA	Nil	2016-17	06/04/2017	09/06/2017
MSc	Nil	2016-17	01/04/2017	03/06/2017
MCom	Nil	2016-17	25/03/2017	06/06/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Some Departments are evaluating their departmental students through organizing debates, extempore, group discussion, PPT presentation etc. Stress Management classes. Meditation classes to increase their concentration. Career counselling cell organise counselling classes before examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each year by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards and also verbally by the faculty members of the department before final exam. The college prepares academic calendar at the beginning. The academic calendar is distributed among

all students, teaching non-teaching staff of the college. The List of Holiday calendra also prepare contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays).The tentative dates of activities of Celebration of Eminent Personality,Women Cell programme, Carrer counselling cell programme, Departmental Programme, Celebration of Important days,Youth Festival, NSS, Rovers Rangers, Enviromental Club, Annual sports, Annual Function etc are also provided in the Academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.governmentdegreecollegebilaspurrampurup.com/Home/Courseoutcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	BA	Hindi, English, Sociology, Political Science, Economics, Geography, Sanskrit, History, Physical Education	550	537	97.63
Nil	BSc	Chemistry, Physics, Math, Zoology, Botany	57	53	92.98
Nil	BCom	Group A,B,C	130	127	97.69
Nil	MA	Geography	19	15	78.94
Nil	MA	Sanskrit	12	12	100
Nil	MA	Hindi	27	23	85.18
Nil	MA	Sociology	50	47	94.00
Nil	MA	Economics	7	7	100
Nil	MA	English	49	48	97.95
Nil	MA	Political Science	19	19	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	01/07/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NIL	01/07/2016	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	01/07/2016
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Zoology	2	0
National	Botany	4	0
National	Math	4	0
National	Commerce	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2016	0	Nil	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2016	0	0	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	14	0	2

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Matdata Jagurakta Abhiyan	NSS	4	25
Village ma Sakcharta Abhiyan	NSS	4	22
Sharamdan in village	NSS	3	15
Village ma Sarv siksha Abhiyan	NSS	4	10
Parthimak Chikitsa Abhiyan in village	NSS	4	22
Importance of Blood Donation	NSS	4	35
Cleanliness	NSS	3	20
Inform to pregnant women about Balanced diet	NSS	4	15

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Swachh Bharat Abhiyan	4	24
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2016	30/06/2017	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	01/07/2016	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
359000	359000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8176	1620054	0	0	8176	1620054
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	01/07/2016
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	16	1	1	1	0	3	7	10	0
Added	0	0	0	0	0	0	0	0	0
Total	16	1	1	1	0	3	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
59000	59000	300000	300000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College ensures the optimal allocation and utilization of the funds for maintenance of infrastructure and purchase of new equipment. The proposal for the same is submitted to the College. The Purchase Committee of the College reviews the proposal, which is further approved by the Principal. The quotations are invited and the equipment is purchased from the vendor with the lowest quote (as per Govt. of India). The record of the equipment is maintained in the stock register. At the end of the financial year, the College carries out an Internal Financial Audit. The various functions of the College are carried out by the committees constituted by the Staff Council. The garden is maintained by Environmental Club. Library is maintained by Departmental Heads. Physical Education department fulfills all the needs of sports persons. A number of CCTV cameras have been installed to monitor the infrastructure. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computers, Generator, Water Tanks, Motors and R.O Systems are maintained through the AMC with the respective companies. Fire extinguishers are installed and are checked regularly.

<http://www.governmentdegreecollegebilaspurrampurup.com/img/Procedure%20And%20Policies%202016-2017.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga Meditation classes	01/09/2016	40	Govt.College
Carrer counselling Placement programme	26/08/2016	30	Govt. College
Student Counselling programme for University Exam	27/02/2017	40	Govt.College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2016	Career Counselling Cell	0	28	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	30	M.Com, B.SC, M.SC, M.A, B.A, B.Com	Commerce, Science, Arts	Springdale College management studies Pilibhit, Rampur college of Law Milak, Apex College Bilaspur, M.J .P Rohilkhand University	LL.B, B.Ed, B.T.C, Ph.d, M.B.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Annual Athletic Meet (Physical Education Sports Dept.)	College Level	100
T.T Tournament (Physical Education Sports Dept.)	College Level	20
Chess Tournament(Physical Education Sports Dept.)	College Level	25
Badminton Tournament (Physical Education Sports Dept.)	College Level	30
Essay writing Competition "Air Pollution" Speech Competition "Global Warning" [Zoology Dept.]	Intra	10
Essay writing Competition "Aushdiya poodha tatha unka upyug" "Matdan ek Adhikar" [Botany Dept.]	Intra	9
Vadvivad Competition "Prajatantra ma vote ka mahatav"(Commerce Faculty)	Intra	13
Speech Competition "Bhartiya arthvyavastha par note bhandi ka prabhav"[Economics]	Intra	15
Speech Competition "Kabirdas samaj sudharak kavi tha" Vyakhayan "Hindi ki dasha or disha" Savrachit Kavita Path Essay Competition "Rajbhasha hindi ki dasha or disha" [Hindi Dept.]	Intra	12
Essay competition "Badti jansakhya desh ka vikas ma ghatak ha" [Sanskrit Dept.]	Intra	12
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Third Position in Inter collegiate Athletic Meet	National	1	0	Nil	Manisha

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council helps in maintaining academic discipline and rigour. They have special tasks during co- curricular, extra- curricular and sports activities. They also help in coordinating the Alumni and Parents Meet. We have Student representatives in IQAC committee, Sports committee etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

22

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The College has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Principal Level Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers council.

2. Faculty level Faculty members are given representation in various committees/cells. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees (2016-17): ? Admission committee ? Proctorial Board ? Scholarship Committee ? Income tax Committee ? IQAC/NAAC Committee ? Grievance Redressal Cell ? Cultural Activity Committee ? Library Committee ? Computer Lab Committee ? Examination Committee ? Purchase Committee ? Press Media Committee ? Sports Committee ? Cleanliness Committee ? Anti Ragging Sexual Harassment ? Women Empowerment Committee ? Environmental Club ? N.S.S Committee ? Time Table, List of Holidays Academic Calendar Committee ? Rovers Rangers Committee ? RUSA Committee ? Internal Complaints Committee ? Counselling and Career Guidance and Placement Unit ? Service Book Opening Updating Committee

3. Student level ? Students are the member of governing body. Students are empowered to play important role in different activities. Functioning of different secretaries of students' (listed below) further reinforces decentralization. ? Member in IQAC ? Member in Sports Committee

4. Non-teaching staff level Non-teaching staff are represented in the governing body and the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative management The institution

promotes the culture of participative management at the strategic level, functional level and operational level. ? Strategic level: The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc ? Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Principal and faculty members are involved in joint research and have published papers . ? Operational level: The Principal interacts with government and external agencies, faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university. Principal and Faculty members interact with the university and provide their views related to curriculum development.
Teaching and Learning	The administration of the College ensures a proper teaching learning environment. For this a College Feedback Committee has been formed that gives a detailed feedback received from the students regarding teachers' efforts in classroom teaching. These reports are shared with the teaching staff of the College from time to time. Based on the feedbacks, concerned teachers are guided and suggested to take practical's, ICT based teaching and other methods to improve and enhance teaching-learning process.
Examination and Evaluation	Annual examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Students interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students.
Research and Development	The Principal of the College to strengthen and motivate the faculty members for improving and enhancing the standards of learning and research. Teachers' research projects as well as students' research projects are encouraged and given support for better

outcomes. The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals, during college Common Meetings, festivals and annual functions for encouragement and motivation.

Library, ICT and Physical Infrastructure / Instrumentation

The college has encouraged the use of ICT based techniques of study. Computers have been allotted to different departments. The physical infrastructure has also received sincere attention from the college authority. Renovation and upgradation of laboratories , purchase of new computers, printers etc have been proposed in the current academic year. Provision for wi-fi facility in the campuse.

Human Resource Management

The College has been a backbone for many all-round activities to ensure a healthy environment for its employees. Cultural Programmes are conducted under Staff Academy to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in national and international conferences. To upgrade and enhance the standards of academic environment, Permanent teaching faculties are send to various refresher, orientation and Short Term courses. Students are encouraged to participate in seminars, special lectures, quiz, debate etc to increase their skill and experience.

Industry Interaction / Collaboration

Faculty members have collaborated with national eminent academicians and researchers and published research papers in the current year.

Admission of Students

The admission process was manually totally on merit basis in college. Students had to be physically present during the counselling. Admission of students commenced June 2016 for 2016-17 after declaration of results of examinations by different boards and the first merit list was prepared on last week of July. Admission system from application to the counselling process has ensured a transparent process and students have been admitted on the basis of merit. Strict

observance of Govt. Rules for Reserved Categories.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders.
Administration	The College makes continuous efforts to go paperless in all its administrative and official works. All online and computerized functioning is done to practice transparency while sharing information within the college, faculties and departments. Notice display on notice board for students and other stakeholder. Each and every IQAC notice is circulated by the coordinator manually.
Finance and Accounts	1. Admission done manually and students submit their fees in bank. 2. Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through software. 3. E-tender is notified as per the government guidelines for purchase of items. 4. Payment for the work orders is done according to government guidelines.
Student Admission and Support	For constant support and assistance to the student community online tools are used to keep in touch and inform them about various notices time to time. Besides that online messages and short messaging services are also used to inform and notify students about different academic and official activities. The teaching faculty has also created whatsapp groups to post updates and news related to academic and official documents. Applications are submitted for admission to different courses through the online admission portal to university. Registered students admission list send by university to college. Merit list is prepared manually by teachers M.SC Online counselling is scheduled based on the merit list of candidates.
Examination	This college is affiliated to M.J.P Rohilkhand University, Bareilly so all the guidelines related to framing exam schedule done by university. After schedule is given by university than

college examination coordinator framing the duty of teachers according to the schedule. Evaluation of answer scripts is conducted in the affiliating university from academic year 2016-2017. Faculty members of this college perform their evaluation duties as Coordinator, Asst. Coordinator, scrutinizer, reviewer, examiner as and when appointed by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	01/07/2016	30/06/2017	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	01/07/2016	30/06/2017	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	0	5	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, Provident Fund, N.P.S, Special leave to pursue Research Further	Group Insurance, Provident Fund, N.P.S, Bonus, Child care leave, Medical Aid, House Loan	Scholarship

Education, Child care leave, Medical aid, House Loan with low interest rate.

with Low interest rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt [Dept.Of Higher Education]	No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Providing valuable suggestion for development of the institution. ? Pointing out the weaknesses of the college related departments and suggesting rectification. ? Communicating views which the students feel shy to communicate directly to the teachers about the college and the department.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Vacant teaching and non-teaching posts should be filled on regular basis The institution had communicated to higher authority about the shortage of faculty members in different departments. 2. Introduction of some more U.G P.G courses Proposal had sent to higher authority to increase U.G P.G courses. 3. CCTV camera in every class every corner of college CCTV camera has installed in every class every corner of college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop for Harmful effect of Tabbaco or Gutka	05/04/2017	09/01/2017	09/01/2017	35
2016	Workshop for Encouraged faculty members to participate in State, National, International, seminars, Conferences, workshops and publish papers in reputed journals	18/11/2016	18/11/2016	18/11/2016	12

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1090 Women Power Angel Programme	08/11/2016	08/11/2016	80	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>“Save energy” initiative is taken by the students’ union to make students aware by making them switch off lights and fans before leaving the classroom</p> <p>Environmental awareness campaigns under NSS Unit and Environmental Club. Green Drive (Planting of trees) inside by NSS Units, Rowers Rangers and Environmental club of the College Installation of ample number of Power Saving LED lights in Campus</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	02/10/2016	1	Gandhi Jayanti and Swachh Bharat Abhiyan	Social awareness for cleanliness in villages	24
2016	1	1	15/08/2016	1	GreenDrive (TreePlantation)	Plantation	32
2017	1	1	07/02/2017	1	Sarv Siksha Abhiyan in village	To aware about the value of education .	24
2017	1	1	07/02/2017	1	Matdata Jagrukta	Right to vote	28
2017	1	1	08/02/2017	1	Informing Pregnant women	Aware about Balanced diet Medicine	16

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	02/06/2016	The mission of the institution is to develop Modern youth as responsible citizen by inculcating human values along with scientific insight for which various efforts are being done. The institution follows the code of conduct of M.J.P Rohilkhand university and the parent institution. The code of conduct for students is made available in the prospectus every year and also displayed on campus in the form of display boards.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebrate National Sports Day	29/08/2016	29/08/2016	20
Celebrate Teachers day	05/09/2016	05/09/2016	25
Celebrate International Saksharta day	08/09/2016	08/09/2016	15
Celebrate of Hindi divas	14/09/2016	14/09/2016	25
Celebrate Vishvakarma Pooja	17/09/2016	17/09/2016	20
Celebrate National Service Scheme day	24/09/2016	24/09/2016	13
Celebrate Gandhi Jyanti, Lal Bhadur Shastri Jyanti, Sampradayik Sauhard diwas	02/10/2016	02/10/2016	35
Celebrate Valmiki Jayanti	24/10/2016	24/10/2016	25
Celebrate Sardar vallabhai Patel Jayanti, Rashtriya Ekta Diwas, World Saving Day	31/10/2016	31/10/2016	15
Celebrate National Education Day	11/11/2016	11/11/2016	11
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Tree plantation programmes are organized by NSS and Rovers and Rangers Environmental Club. Active Initiatives and surveys for setting up of Butterfly Garden. Use of organic manures and fertilizers in the college garden. Installation of ample number of Power Saving LED lights in both Campus. Planting of plants trees (both perennial seasonal) inside the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Social Extension Activities Linking the college with a society at large has been a consistent thrust of the college. Through different social activities especially through NSS unit of the college. Students participate in social service activities. Selecting a poor and backward area in the near by area, one days and seven days camps are held in which students in a mission mode work for cleaning the village and educating the villagers. The students motivate the villagers specially the women folk for taking special care for the health and education of the girl children. They counsel the villagers in matters of health and hygiene. Naukad natak are performed for educating the villagers in matters of electoral consciousness, tradition of superstitions. Use of toilet and to stop open defecation. Green And Clean Environment The college takes special care to

create a green and clean college campus. On different occasion like Independence Day, Republic day and Gandhi Jayanti etc. Regular Plantation are carried out in the college campus. Special staffs are deputed for regular maintainence of this plan. Students are motivated to take care of plant and trees. The college has a special Environmental club prepare for this purpose through out the year. This club plays an active role in creating a green and clean environment in the college campus. Posters and Banners displayed throughout the college, to sensitive the student on matters environment. Different competition are organised in the college for developing creative ideas on environment issues among the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.governmentdegreecollegebilaspurrampurup.com/img/BestPractice20162017.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. P.G College, Bilaspur vision of promoting the core values of justice, freedom, sincerity, truth and joy. The institution has always given priority to the education of underprivileged women to empower them. For this, there is an active Women's Cell. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and empathy for the less privileged sections of society. Social service is a compulsory component for all students. An active NSS and Social Service Cell organize outreach programmes for the student community. The college promotes humanistic values and organize multiple programmes to instill these among the students. The institution fosters gender sensitization initiatives and tries to ensure safety and security of the girl students. Colleges also have a "Anti Ragging Committee". Any complaint of Ragging is dealt with strictly. Women are key drivers of economic and social growth in any community. Our college authority values womanhood and respects the right of every girl student to survive and develop and take decisions that affect her life. Our college promotes all round development of a girl student and offers every possible opportunity towards her development. Counseling on gender sensitivity is provided to the students through seminar and class Lectures. Environmental sustainability initiatives include environment friendly strategies of waste management, greening of campus, rainwater harvesting and use of energy saving LED. The college promotes the concept of a plastic free campus and a paperless office. In order to make the campus plastic free, the use of single-use plastic material such as plastic cups, bags etc is discouraged. As an initial step towards paperless office, the college Governing Body has confirmed minimum paper waste policy for its activities such as sending meeting notifications through e-mail and restricting the use of print copies for the members. The institution conducts programmes for promotion of universal human and national values. It extends special facilities for the Dibrangjans. As an educational Institution we have staff and students from diverse background with different orientations and capabilities. We have a demographic diversity as the students are hailing from different socio-economic background, come from diverse regions having own language preferences. With respect to this 'uniqueness', we are trying to inculcate the value of 'togetherness' among all the members of this institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making society more equitable place. To achieve this Vision as set by our Institution, every member is participating in own capacity like:

- To provide quality education to students irrespective of caste, creed, religion and socio-economic status.
- To

equip and empower students with relevant knowledge, competence and creativity to face challenges. • To develop a responsible and sensitive youth force who have social commitments towards the larger section of the society • To develop a commitment towards the conservation of Environment with a goal towards sustainable development

Provide the weblink of the institution

<http://www.governmentdegreecollegebilaspurrampurup.com/img/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1.Proposal for demand of Faculty members, Supporting staff Liabraria in vacant position. 2.Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects. 3.Increasing the number of environment friendly initiatives by NSS and Rovers Rangers ensuring participation of maximum students in such initiatives. 4.Promoting activities such as Yoga, Physical exercise, Meditation etc related to development of Mental and Physical fitness of students, faculty and staff.. 5.Introduction of some more UG PG courses. 6.Development of skills of the students by inculcating core values among them further by imparting value-based education. 7.Proposal for making Multi Facility sports stadium in sports ground Central Govt. Scheme. 8.Proposal for P.G Block Building. 9.Proposal for Physical Education as a General subject. 10.Proposal for Multi purpose Hall Liabrary. 11.To start NCC in graduate level. 12.To add one more unit of NSS. 13.Wi-fi campus.